



Arts Community Development Grant Powered by the Endowment FY 2024-2025

I. Organization Information

Name of Organization _____

Contact Person's Name _____

Contact Person's Title _____

Work Phone (____) _____

Mailing Address _____ City _____

State: North Carolina Zip Code _____ County _____

E-mail Address _____

Website _____

Organization's EIN _____

Please attach an organization narrative including:

- A brief description of your organization
- Organization's mission
- Current arts programs and services
- Number and demographics of people served
- Board and staff composition

Please attach your organization's IRS letter of determination.

Organizational Finances:

Please attach a complete income and expense statement (an audit may be substituted) for your last fiscal year and complete operating budgets for the current fiscal year. Please copy the totals from these attachments in the spaces below.

Last Year Actual FY _____ Current Year FY _____ Next Year FY _____

Actual Income \$ _____ Income \$ _____ Projected Income \$ _____

Actual Expenses \$ _____ Expenses \$ _____ Projected Expenses \$ _____

Arts Community Development Grant Powered by the Endowment FY 2024-2025

Will grant funds be going towards general operating support or a specific project/program?

General Operating Expenses _____

Specific Project/Program _____

Please only fill out the section you are applying for.

II. Program/Project Description

Only fill out this section if you are applying for funding for a special project or program.

Grant Amount Requested: _____

Program/Project Start Date: _____

Program/Project End Date: _____

Program/Project Narrative:

Please attach a narrative providing the information requested below for the project you propose.

Please be concise and specific as possible:

1. Project title or summary description
2. Project goals
3. Description of intended participants/audience, including estimated numbers and racial and cultural composition
4. Location where project will take place
5. Description of project activities
6. Description of the artists to be involved in the project, how and why they were chosen and, if appropriate, the rate of payment for their services (If you have not yet selected the artists, describe the kinds of artists you intend to involve and how you will select them.)
7. Description of how the project will be publicized and promoted to reach intended participants
8. Description of how you will evaluate the project

Arts Community Development Grant Powered by the Endowment

FY 2024-2025

III. Program/Project Budget

Please provide a projected budget for your proposed project utilizing the format below. An excel spreadsheet template can be found on the website.

Project Expenses	Cash Expenses	=	Grant Amount Requested
A. Personnel			
1. Administrative Staff	_____		_____
2. Artistic Staff	_____		_____
3. Technical/Production Staff	_____		_____
B. Outside Fees and Services			
1. Artistic Contracts	_____		_____
2. Other Contracts	_____		_____

C. Space Rental	_____		_____
D. Travel	_____		_____
E. Marketing	_____		_____
F. Remaining Project Expenses	_____		_____
G. Total Cash Expenses	_____		_____
		=	_____
Project Income			
A. Admissions	_____		
B. Contracted Services Revenue	_____		
C. Other Revenue	_____		
D. Private Support			
1. Corporate Support	_____		
2. Foundation Support	_____		
3. Other Private Support	_____		
E. Government Support			
1. Federal	_____		
2. State/Regional	_____		
3. Local	_____		
F. Applicant Cash	_____		
G. Grant Amount Requested in this application	_____		
H. Total Cash Income	_____		
(Must at least equal Total Cash Expenses)			

Arts Community Development Grant Powered by the Endowment FY 2024-2025

IV. General Operating Support

Only fill out this section if you are applying for general operating support funding.

Grant Amount Requested: _____

Please attach a file answering the following questions. Please be as specific as possible.

1. How will general operating funding be utilized and how will it strategically help your organization make an impact in your area?
2. Please describe the specific need your organization aims to address with this grant and how it will contribute to your overall mission and goals?
3. How will you measure your organization's success?

Arts Community Development Grant Powered by the
Endowment
FY 2024-2025

Necessary Attachments Checklist

- Organization Narrative
- Organization's IRS Letter of Determination
- Income and Expense Statement Sheet (for last fiscal year)
- Operating Budget Sheet (for current fiscal year)

ONLY for program/project funding:

- Program/Project Narrative
- Program/Project Projected Budget

ONLY for general operating funding:

- Responses to General Operating Funding Questions



Arts Community Development Grant Powered by the Endowment FY 2024-2025

Certification

We understand that failure to respond to any of the above items may adversely affect the consideration of this application. We certify that we are committed to the completion of the proposed project in compliance with legal requirements and granting procedures. We certify that the information contained in this application, including attachments and supporting materials, is true and correct to the best of our

Name and Position of Authorizing Official _____

Signature of Authorizing Official _____ Date _____

Signature of Contact Person _____ Date _____